

PANHANDLE REGIONAL PET COMMITTEE MINUTES
February 7th, 2017
10:00 AM MST
Chadron Police Department
125 Main Street
Chadron, NE

Call to Order – Tim Newman – Chairman, Tim called the meeting to order at 10:02 AM.

Publication of meeting – Required by Open Meeting Laws – This document was present in the room for reference.

Attendance: Tim Newman, Region 22 EM; Milo Cardenas, Region 21 LE; Heidi Gillespie, Region 21 Communications; Amanda Sticker, Region 21 FD; Nan Gould, Region 23 EM; Troy Shoemaker, Region 23 FD; Tony Serbousek, Region 23 Communications; Tim Lordino, Region 23 LE

Introduction of Visitors: Leo Larkin, NEMA, John Jones, ARC; Ryan Larson, Region 1 Behavioral Health; Kate Speck, UNPPC

Approval of Minutes – from January 3rd, Meeting. Troy motioned that the January minutes be approved; Nan seconded the motion: Motion carried.

Grant Management report – Tim Newman – Tim provided an update for the funds up to this point. Document attached.

Old Business

- RAVE Alert Update – RAVE was rolled out in Region 22 and while there have been some problems related to the rapid installation, most has gone well. Region 22 has a prorated billing to get on the same schedule as Regions 21 and 23.
 - Scotts Bluff County 911 board paid for the prorated amount. There are not a lot of folks signed and it is expected to “fill out” after the first event. There were 340 people signed up on Code Red and those have been transferred to the new system. Advertisements are going out to citizens via radio, TV, Facebook, etc. Tim used Code Red messaging to contact citizens to switch over. Calls are coming in slowly mostly by elderly citizens. Community leaders and others need to promote the service. Uploading is somewhat an issue, and the RAVE technical assistance is addressing problems. Tim demonstrated the use of sending alerts, registration, and how to have a generic message on the RAVE. Each person needs a separate password which is problematic for those without email, and Tim will work with RAVE to sort out this issue.
 - PRMRS is interested in financially supporting a major portion of the costs for the RAVE alert system. A consistent name across the system is suggested – *Panhandle Emergency Alerts* will be used across the Panhandle.

- Region 23 Board will pay for the system and this will be a free service to all citizens.
- The roll out to the Regions 21 and 23 will begin in June. Code Red database need to be requested and then sent to RAVE for uploading to the new system. Kimball County will now be associated with Region 21 and the bill for RAVE will be transferred to Ron Leal.
- Tim will set up a webinar so that RAVE can directly instruct on the finer points of the operations.
- NRIN Sustainment and Insurance Discussion
 - Sue Krogman joins via phone.
 - Nan's Dawes County has agreed to pay the insurance for NRIN
 - 2017 Grant – Tower rent is the only item so far.
 - There is a need to discuss putting aside funds for equipment replacement due to pending equipment end of life. Sue suggests that this year is optimum for requesting repair and replacement needs for justification of NRIN costs for regional operation. Panhandle has had equipment since 2010-11. Panhandle Region did sign off on NRIN network, NEMA can no longer send personnel out for management as state funds no longer pays for this expense. Sustainability costs have been low so far and as end of life for equipment and electricity costs need to be put in as an investment justification. Money put into the NRIN system, will be used no matter what as it cannot be transferred to other projects and Sue suggested that \$50,000 for replacement costs. Chief Lordino asked about the process if equipment is damaged. Payment by counties will need to be made up front and reimbursement will be made by the insurance. Insurance will not cover end of life of the equipment. NEMA is being used in some counties to pay for the insurance – or the PET region could set aside funds for insuring equipment. A listing of equipment and the costs will be helpful in determining the budget for replacement. These costs are eligible for payment in the current grant funds. Sue proposes a meeting to inform stakeholders on the NRIN project.
 - Heidi Gillespie related that the Kimball County Commissioners are willing to support NRIN and she is able to serve again. She will attend the next NRIN meeting and get confirmation on moving forward.
 - The NRIN Outreach Committee is requesting regional funds for an informational video to provide information to all stakeholders on NRIN. The request is for \$1 – \$2,000. Discussion of these costs will be moved to the next meeting. Chief Lordino suggested an expense accounting for costs to be submitted for payment from the 2015 funds rather than using them for a video. Expenses going forward must be submitted quarterly.
- Investment Justification- The Investment Justification meeting will be held in Lincoln in April 13, 2017 at the Country Inn & Suites. Teleconferencing will also be available. and the process will be similar to last year's with a few minor revisions. Kate related the IPAWS and NRIN maps Work plans are due to NEMA by February 28, 2017. Psychological First Aid training is being held in Scottsbluff with a training of trainers on February 23-24, 2017. Kate related information regarding the possible shifting of counties within regions.

New Business

- Leo Larkin is assigned the South Central, Panhandle and Northeast Regions as a planner, working with the LEOP's and PET to be available to the Regions.
- John Jones shared the Red Cross services and a map of the territories for the state. Protocols for reporting and receiving RC services. MOU's will be established with the state Emergency Managers. The Every Day Hero program boot camp will be held in Bridgeport to increase the volunteer base for the area.
 - Tim Newman discussed the Region 22 Disaster Force that is filling in for the loss of Red Cross volunteers, similar to CERT.
- Discussion of Projects for 2017 Investment Justification:
 - NRIN Maintenance and Sustainability including tower rent - \$69,300
 - Region 21 - EOC Cheyenne, Garden and Morrill - \$27,801.00
 - Region 23 -911 Phone System Upgrade to Text to 911 \$42,000.
 - Region 22 - Radio Cache – Ray Richards will submit.
 - Quadcopters - Drones \$18,265.00
 - Regional Credentialing System - sustain/maintain and supplies - \$9,000.00
 - SRS Consolettes (2) Tech support and software update- \$41,292.00
 - Northwest Community Action Volunteer Reception Centers supplies – \$15,000.
 - Region 21 & 22 Citizen Corps/CERT \$13,000.00
 - Milo- tower -lights and cable
 - Orion Damage Assessment Software Orion that can be synched up with assessor's office data to efficiently configure costs \$6800.00 for the 1st year and \$3400.00 after that.

Chief Lordino suggested the group prioritize projects before submission to the SME's. The meeting is scheduled for February 17, 9:00 AM via Go to Meeting. Tim will develop the agenda and Chief Lordino will set up the Go to Meeting. Scottsbluff EOC will be the location for the Public meeting.

- Other new business – Wildland Fire Academy is April 1-9, 2017, in Fort Robinson and volunteers will be used to do the check in procedures. Tim Newman suggests that a paid person be used as well.

Next Meeting

March 7, 2017 in Sidney

Election of Officers and Review of the Bylaws are both due.

Adjournment - Milo Motions to Adjourn, and Nan Seconds the Motion. Meeting was adjourned at 1:20 MST.